

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, January 31, 2022

Ridgedale Middle School

Ridgedale Learning Commons

71 Ridgedale Ave

-MINUTES-

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2021-2022 Board Goals

- Support the health, safety, and welfare of the district's students and staff, with a continued emphasis on the district's Social-Emotional Learning initiative.
- Continue to support effective and transparent communication with the community to further the development of an engaged, connected community, and a growing environment of local organizations and businesses.
- Continue to use student achievement data to monitor the effectiveness of all of our instructional programs and professional development across all learning platforms.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals; curricular needs; and meet the district's long-range facilities needs, including the capital improvement projects supported by the referendum.

2021-2022 District Goals

- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)
- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mr. Priore (Michael)	X	
Mr. Ritrivi (Nicholas)	X	
Ms. Sabatos (Stacey)	X	
Ms. Cali (Yvonne)	X	
Ms. Crimi (Fabienne)	X	
Ms. Heinold (Kristina)		X
Mr. Perillo (Brian)	X	

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; NR Second; MP

6 yes, 0 no

D. RECONVENE PUBLIC SESSION

Motion by Mr. Ritrivi to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:17 p.m. Said motion was seconded by Mr. Priore

The motion passed by unanimous consent..

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT - Dr. Caponegro reported:

- *Prior to reporting out on items 1-10, Dr. Caponegro thanked Mrs. Yvonne Cali for her dedication and efforts as BOE President last year. Stated how these past 2-3 years were unprecedented for school districts, thanked her for her dedication and time at nights and weekends discussing items.*
- 1. Current Enrollment - 960
- 2. HIB Report
 - *There has been 0 completed HIB investigation reported to the BOE since last month's meeting. As communicated out to the public at each meeting, though an HIB investigation may be conducted with results being labeled as "unfounded," intervention services and/or remediation counseling to address the specific situation is always provided, regardless of findings, as is also provided for a confirmed case.*
- 3. Drill Report
- 4. Referendum Update
 - *The auditorium continues to make progress. It looks incredible thus far. Year 3 projects are set to go out to bid in February. Projects involve the BKL main office, secretary and nurse's office, renovating the computer lab for small group instruction, and renovating the media center and art room to create learning commons and STEAM classroom.*
- 5. 2021/22 School Year Communications - Update
 - o 12/23/21, 1/2/22, 1/26/22 District Communication Letters
 - *Outlined the district communication letters provided since the last BOE meeting. Thanked the school community for their understanding and patience due to all of the changing COVID guidelines and procedures.*
- 6. 2021 Audit
 - *Mr. Csaltos and Dr. Caponegro took part in the annual audit exit meeting with the district's auditing firm and with the finance committee members. The district's finances and compliance is part of this audit process. Auditing firm reported, "The district is in excellent financial shape with strong operational management" - Dr. Caponegro credited the finance committee members, and Mr. Csaltos. Dr. Caponegro thanked Mr. Csaltos stated that due to Mr. Csaltos' operating procedures and oversight, the district has been and continues to be in excellent financial condition.*
- 7. January Recognition - Dr. Martin Luther King, Jr. Day
 - *In January, the district recognized Dr. Martin Luther King, Jr. Day, observed each year on the third Monday in January. Martin Luther King, Jr. Day is the only federal holiday designated as a national day of service to encourage all Americans to volunteer to improve their communities. Making time to volunteer for MLK Day of Service is a great way to engage with our community while honoring the legacy of Dr. King. Thanked Mr. Silkensen for providing information and service examples to the school community.*
- 8. NJDOE Fall 2021 Start Strong Assessment Results and Analysis
 - *Mr. Silkensen presented on the NJDOE Fall 2021 Start Strong Assessment Results & Analysis*
- 9. Moment of Silence - Eugene "Sully" Sullivan
 - *A moment of silence was held for long time Ridgedale School teacher, Mr. Eugene Sullivan. Dr. Caponegro indicated how impactful he was for the students, staff and community.*
- 10. Recognition - FP Buildings & Grounds Dept.
 - *Recognized the Florham Park Buildings & Grounds Department for all of their work during this pandemic. Recognized and thanked Mr. Infantolino for providing a B&G member to assist Hanover Park Regional High School on Friday, January 28th when they were having facility issues and needed to move equipment/furniture between rooms for students to attend class.*

H. PUBLIC COMMENT-OPEN:

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Mr. Winters - asked when does the district believe that students will catch up to appropriate levels in academics? Mr. Silkensen replied the students are making meaningful progress and the district will continue to assess students. When does the 2009 bond principal fall off the budget? Mr. Csatos stated that FY2023 is the final budget year of \$945,000 principal. Are the projects on budget? Mr. Csatos stated they are on budget. Mr. Winters asked for the board to consider a night for the community to tour the areas of completion under the referendum. Dr. Caponegro agreed.

Ms. Hausman - Stated the FPEA was very appreciative of the holiday breakfast event. Ms. Hausman asked for the committee assignments to be posted. Dr. Caponegro replied it will be upon approval this evening. Ms. Hausman asked for an overview of the operations surrounding the public sale of assets on GovDeals. Mr. Csatos explained the process and the financial reporting. Ms. Hausman asked if the district was changing health benefits. Mr. Csatos replied that Ms. Hausman is reviewing information for alternatives at this time.

I. COMMITTEE REPORTS

Policy/Personnel

Curriculum

Finance/Facility/Transportation

H.P.R.H.S Articulation - Mr. Perillo reported they presented assessment data. Improvements to athletic fields Teacher Administrator Board - 1/11 meeting. Discussed 15 items, open positive discussion.

Project Community Pride - Mr. Priore stated there

Borough Liaison - Ms. Sabatso attended 1/20 meeting resolutions to hire fire inspector, AS property. Adfton street lighting.

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the December 20, 2021 Regular Board Meeting.
Motion; FC Second; YC 6 Yes, 0 no
2. **Approve** the minutes of the December 20, 2021 Regular Board Meeting Executive Session.
Motion; FC Second; YC 6 Yes, 0 no
3. **Approve** the minutes of the January 3, 2022 Reorganization Meeting.

Motion; FC Second; YC

6 Yes, 0 no

4. **Approve** the Board of Education Committees Representatives, Delegates and Liaisons through December 31, 2022. *(Posted on the district website and on file in the administration office.)*

- FPPA Negotiations Committee - *Kristina Heinold, Chair*
 - *Nicholas Ritrivi & Stacey Sabatos, Members*
- FPEA Negotiations Committee - *Kristina Heinold, Chair*
 - *Nicholas Ritrivi & Stacey Sabatos, Members*
- ESC of MC Delegate - *Brian Perillo*
- MCSBA Delegate - *Brian Perillo*
- NJSBA Delegate - *Brian Perillo*

Motion; FC Second; YC

6 Yes, 0 no

5. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*

Motion; FC Second; YC

6 Yes, 0 no

6. **Approve** the following events/fundraisers for the 2021-2022 school year;
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

Event/Fundraiser	School	Organization/Staff Member	Dates
Valentine's Day Plushies	BLK	PTA/Shannon Core	2/2022
Jersey Mike's Donation Drive	RMS	Student Activities/Nicholas Steffner	2/07/22 - 2/27/22
Chick-Fil-A Fundraiser	RMS	PTA/Jennifer Casola	2/22/22 - 3/31/22

Motion; FC Second; YC

6 Yes, 0 no

PERSONNEL

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Esteves, Erin	Appointment	RMS	Emergent Researchers Advisor	17	\$37/hr	\$629.00	11-401-100-101	01/03/22	6/30/22
B	Kuzemczak, Donna	Mentoring	BKL	Teacher/REG.001.K25.30	N/A	Per State	\$330.00	11-120-100-101	09/01/21	1/18/22
B	Letchinger, David	Appointment	BLK	Emergent Researchers Advisor	17	\$37/hr	\$629.00	11-401-100-101	01/03/22	6/30/22
B	Tedesco, Wendy	Longevity	BLK	Teacher/REG.001.K25.24	1	BA/Step 14	\$900.00	11-120-100-101	01/16/22	

B. Appointments/Resignations/Retirements/RIFS:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
B	Baker, Ana	Resignation	RMS	Teacher/REG001.TSS.01	1	BA/Step 9	\$61,865.00	11-130-100-101	1/26/22	3/25/22

C. College Student Placements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
F	Appel, Brooke	Clinical Experience	BLK	Seton Hall Univ. (M. Lazorko)					1/24/22	6/30/22
F	Dennis, Colleen	Clinical Experience	BLK	Seton Hall Univ. (R. Frishberg)					1/24/22	6/30/22
F	Harris, Yolanda	Clinical Experience	BLK	Walden University (K. Ford)					1/24/22	6/30/22

F	O'Sullivan, Kaitlin	Clinical Experience	BLK	Seton Hall Univ. (L. Bregman)					1/24/22	6/30/22
B	Williver, Katie	Clinical Experience/Reading Literacy Specialist	BLK	Georgian Court University					1/18/22	5/13/22

D. Athletics/Co-Curricular Appointments/Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

E. Leave of Absence:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Chambliss, Shadiyqah	Dock/Unpaid Leave	RMS	Secretary/SAP.999.SEC.05	1.00	Step 6	\$59,787.00	11-000-218-105	1/03, 1/13, 1/14, 1/18-1/21, 1/24-1/28, 1/31, 2/1-2/4/22	
C	Chichelo, Janice	Dock/Unpaid Leave	RMS	Staff Asst./SED.999.CLA.07	.75	Step 12	\$20,718.77	11-000-217-100	1/11-1/13/22	
B	Laub, Linda	Dock/Unpaid Leave	BWD	ESL/SED.001.ESL.01	1.00	MA/Step 22	\$98,660.00	11-240-100-101	12/21, 12/22, 12/23 .50 (2.5 days)	

F. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Foster, Robert	Compensation Adjustment	RMS	Teacher/REG.001.TLA.01	1.0	BA+30/Step 7	\$63,285.00	11-130-100-101	9/01/21	

G. Transfers;

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

Motion; FC Second; YC

6 Yes, 0 no

2. **Approve** the following positions for the FY23 Summer Custodial Program at a rate of \$11.90 per hour, and furthermore approve the posting of said position;

Summer Custodians 12 Positions \$11.90/HR

Motion; FC Second; YC

6 Yes, 0 no

CURRICULUM

1. **Approve** the NJDOE updated *ARP Safe Return Plan* (On file administration office.)

Motion; FC Second; MP

6 Yes, 0 no

FINANCE

1. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that are educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
12/14/2021	FRISHBERG, RACHEL	Small Group Work and Toolkits for Teaching - \$0	December 13, 2021
12/15/2021	Connolly, Tom	Affirmative Action Officer Online Certificate Program - \$500.00	December 15, 2021
12/15/2021	Heimple, Sam	Affirmative Action Officer Online Certificate Program - \$500.00	December 15, 2021
12/15/2021	Kuzemczak, Donna	Affirmative Action Officer Online Certificate Program - \$500.00	December 15, 2021
12/15/2021	Steffner, Nick	Affirmative Action Officer Online Certificate Program - \$500.00	December 15, 2021
12/23/2021	O'Neil, Heather	LIFE Webinar - \$0	December 21, 2021
1/12/2022	KLYMKO, LINDSAY	LLI - \$0	January 6, 2022
1/12/2022	Steffen, Jane	Averting Targeted School Violence: Webinar - \$0	December 22, 2021
1/20/2022	MUNZER, JENNIFER	Handwriting Without Tears Training - \$0	December 10, 2021
2/10/2022	MC PARLAND, BRIAN	Math Training Conquer Mathematics, Pompton Plains - \$0	January 3, 2022
3/11/2022	MC PARLAND, BRIAN	Math Training Conquer Mathematics, Pompton Plains - \$0	January 3, 2022

Motion; NR Second; YC

6 Yes, 0 no

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through December 31, 2021 in the amount(s) of \$2,985,164.08.

Motion; NR Second; YC

6 Yes, 0 no

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of December 2021.

Business Administrator /
Board Secretary

Treasurer's (A149) Report for the Month(s) of December 2021.

Business Administrator /
Board Secretary

Motion; NR Second; YC

6 Yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for December 31, 2021 in the amount of \$276,099.30.

Motion; NR Second; YC

6 Yes, 0 no

5. **WHEREAS**, on November 29, 2021 the Florham Park Board of Education approved the sale of various surplus items through public auction, specifically GovDeals.com; and

WHEREAS, the Florham Park Board of Education did not receive bids on the following items:

- Lot of 50 VS Student Task Chairs
- Lot of 6 HP Printers
- Lot of 2 VCRs and 2 DVD/VCR Combos

NOW THEREFORE, BE IT RESOLVED that in accordance with Board Policy 7300.3, the Board declares these personal property items as scrap and approves of their disposal locally.

Motion; NR Second; YC

6 Yes, 0 no

6. **Approve** the following change order on State Project#1530-030-19-3000 /Local Project Contract#21 State Project#1530-030-19-3000 /Local Project Contract#21 Auditorium Renovations at Ridgedale Middle School.

- CO#21 PCO 010-R1 Balcony Access Hatches \$6,877.75
- CO#21 PCO 011 Additional Carpentry 2,965.33

Motion; NR Second; YC

6 Yes, 0 no

7. **Approve** authorizing the School Business Administrator to advertise for bids under State Approved Project #1530-020-19-2000/Local Project Contract#(s)9a,11,16,and 17 Renovation of Student Bathrooms (3), Principal/Main Office, Computer Lab, STEM Lab and Learning Commons at Brooklake School.

Motion; NR Second; YC

6 Yes, 0 no

8. **Approve** an "Interlocal Shared Services Agreement" with the Borough of Florham Park for the provision of Special Law Enforcement Officers - Class 3 for the period January 1, 2022 to December 31, 2022. *(On file in Administration Office)*

Motion; NR Second; YC

6 Yes, 0 no

FACILITIES

1. **Approve** the following facility requests:
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

Control	Organization	Location	Date
22-036	New Horizons Day Camp - 2022 Summer Camp	Ridgedale Middle School	June - August 2022

Motion; NR Second; YC

6 Yes, 0 no

TRANSPORTATION

1. **Approve** the following field trip requests:

(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

School	Staff Member	Date	Trip Location	Class/Group
RMS	Anna Crumm, Rebecca Dalo	2/03/22	Ocean Place Resort, Long Branch, NJ	6th, 7th & 8th Peer Leaders
RMS	A. Baker, S. Couto, R. Foster, M. Harris, V. Putignano, N. Steffner, K. Stein, Nurse - TBA	6/14/22 - 6/16/22	Washington, DC	8th Grade Trip
BLK	C.Fugger, K.Ford	1/10/22	Revision - FP Recreation Center - Peer Leadership Training (Originally FDU)	Peer Leadership

Motion; NR Second; YC

6 Yes, 0 no

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. ADJOURNMENT

Move to adjourn the meeting at ____p.m.